

CHAPTER 9.00 – SCHOOL-COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS

9.30*+

USE OF FACILITIES

POLICY:

The principal may approve the use of school property, facilities, and equipment for any group provided herein. The use of school property, facilities and equipment shall not interfere with the educational program of the school. The principal shall be responsible for safeguarding the school property, facilities, and equipment, enforcing and informing groups of School Board rules, executing proper forms, and collecting payments.

- (1) Use of School Property Without Charge. The principal may authorize the use of school facilities without charge, except as may be required for supervision or clean-up. If the principal is unsure about the eligibility of the organization to use facilities without charge, the matter shall be referred to the Superintendent for resolution. School facilities may be made available to:
 - (a) National youth groups (e.g., scout groups) operating under the sponsorship of a county organization provided the group is properly supervised. District use agreements may be executed with the community organization for all schools or for an individual school;
 - (b) The Supervisor of Elections for voting precincts in any election provided the election does not interfere with the school's operation; and,
 - (c) Any governmental or community agency when specifically approved by the School Board as being in the public interest.
- (2) Use of Facilities With a Charge. The principal may permit the use of school facilities by a civic, religious, **SUPPLEMENTAL EDUCATION SERVICE PROVIDER**, or other organization for non-school **SPONSORED** activities on a specific, temporary, or short-term basis. The following conditions shall apply:

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- (a) The payment of the fee shall be in accordance with subsection (3) herein;
 - (b) School Board approval, upon the Superintendent's and principal's recommendations, shall be required for repetitious use for a period of more than six (6) months;
 - (c) Sufficient supervision and adequate custodial service of the school facility shall be determined by the principal; and,
 - (d) The use of the cafeteria shall require permission from the principal. The use of school food service facilities shall require that the kitchen be operated by a food service employee(s) or School Board employee.
- (3) Fees. Fees for the use of facilities, equipment or furnishings shall be based on a schedule of fees approved by the Board upon the recommendation of the Superintendent.
- (4) Payment of Required Fees. Fees as specified in subsection (3) herein shall be paid in advance for use of facilities, equipment or furnishings to include utilities, custodial, supervisory, and other required services or damages.
- (5) Liability and Insurance Coverage. Each organization utilizing school facilities shall:
- (a) Agree to hold the School Board harmless from any liability which may accrue the School Board as a result of use;
 - (b) Provide general liability insurance coverage in the amount of at least one million dollars (\$1,000,000.00) naming the School Board as an additional insured; and,
 - (c) Execute a form of indemnity agreement as prescribed by the Superintendent.

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- (6) Prohibited Uses of School Facilities. School property, facilities, and equipment shall not be used for the following purposes:
 - (a) Commercial or personal gain except as part of a school related fund raising activity approved by the principal and appropriate director;
 - (b) Programs involving any form of gambling or other illegal activity;
 - (c) Private teaching for personal gain, unless specifically approved in advance by the School Board; and,
 - (d) Programs in violation of Florida Statutes or School Board rules.
- (7) Special Provisions. The following special provisions shall apply:
 - (a) Restrooms shall be made available for all organizations using the school facilities;
 - (b) Any community event sponsor or vendor who uses school facilities shall notify the local public health unit not less than three (3) days prior to a scheduled school carnival, fair, or other celebration involving the sale or preparation of food or beverages; and,
 - (c) If a principal has a request from a group which he feels may be controversial, he/she may require this group to present a request to the appropriate Director for approval / denial.
- (8) Appeals to the Superintendent. A person who feels his / her organization was improperly denied use of school facilities or an improper charge or fee was assessed may file a written appeal with the Superintendent for resolution.

STATUTORY AUTHORITY: 1001.42; F.S.

LAWS IMPLEMENTED: 106.15; 509.032; 509.232; 1001.33; 1001.43; 1001.51; 1013.10, F.S.

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History:

Adopted: 8/21/01 Revision Date(s): Formerly: 6.501
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NOTES:

No Procedure Necessary

**Title: APPROVAL TO ADVERTISE REVISIONS TO SCHOOL BOARD POLICY
#9.30, USE OF FACILITIES**

**Description: The Department of Education is requiring us to provide in our
School Board Policies that the Supplemental Education Service Provider have
access to our school facilities.**

**Recommendation: That the Board approve to be advertised the revision to
School Board Policy #9.30, Use of Facilities.**

White & Wiggins